



**PROGRAM MANAGER –NORTHLAND HEALTHY FAMILIES
Carlton-Cook-Lake-St. Louis COMMUNITY HEALTH BOARD
JOINT AFFILIATION: CARLTON–COOK–LAKE–ST. LOUIS COUNTIES**

Application Information

Thank you for your interest in the Northland Healthy Families - Healthy Families America (HFA) Program Manager position. The following will assist you in the application process and provide additional information regarding the position.

1. **Applications are due to the Carlton-Cook-Lake-St. Louis Community Health Board (CCLS CHB) no later than 4:00pm on Friday, January 3, 2020**
2. **Applications must include the following completed documents:**
 - Cover Letter
 - Current Resume
 - Application Form
3. **Please submit application documents to the attention of:**
Stacy Johnston
Email: Stacy@AudacityHR.com

Who is the employer for this position?

The Carlton-Cook-Lake-St. Louis CHB is the employer for the HFA Program Manager position, with supervision provided by the CHB Director.

Compensation Range

The hourly rate for this position is \$26.00 - \$30.00 per hour, based on experience and qualifications. This position is 32 hours per week (0.8 FTE), plus health insurance and other benefits.

How is this position funded?

The Healthy Families America Expansion Grant is funded through the Minnesota Department of Health (MDH), with current funding authorized through December 21, 2022, and potential of continuation based on MDH and legislative authorization for additional funding.

Where will the HFA Program Manager office be located?

The primary physical office for the Program Manager is located in Duluth, MN, at the CCLS CHB offices, 404 West Superior St., Suite 250. The Program Manager will have regular travel to HFA Joint Affiliate Sites in Carlton, Cook, Lake, and St. Louis Counties. Within the first 9 months of hire the Program Manager will attend multiple HFA training sessions, each involving travel out of town for 4 to 5 day blocks of time (these trainings may involve out of state travel). The Program Manager will also have occasional day and overnight travel for meetings/trainings in the Twin Cities.

Additional Questions?

You may email any additional questions regarding the position or making application to:

Stacy Johnston

Stacy@AudacityHR.com